



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA
AREA DI CAMPUS DI FORLÌ

CALL FOR THE ASSIGNMENTS OF GRANTS FOR THE PARTICIPATION IN INTERNATIONAL CONFERENCES OR SIMULATIONS

1. Object and purpose

At the request of the Department of Political and Social Sciences - Forlì Campus, a call for the assignment of grants for the participation in International conferences as invited panelists or Simulations in the field of interest of the Master's degree programmes mentioned below both in Italy and abroad is opened.

Applications may be submitted by students who are enrolled in the academic year 2022/23 in the Master's degree programmes in:

- Mass Media and Politics (MMS);
- International and Diplomatic Sciences (SID);
- International Politics and Markets/International Political and Economics (IPE);
- Interdisciplinary Research and Studies on Eastern Europe/ East European and Eurasian Studies (MIREES);

Enrolment in one of the aforementioned degree programmes for the academic year 2022/23 and retention of student status are necessary requisites throughout the duration of the activities.

The Commission will consider the applicant's proposals on the basis of the academic records as well as the consistency, relevance and usefulness of the activity proposed to the educational objectives of the applicant's study programme.

The international conferences or simulations will have to be carried out by 31 December 2023. It is not possible to apply for this call with regard to international conferences or simulations which have already taken place.

2. Commission

The selection procedure will be carried out by a Commission proposed by the Department of Political and Social Sciences - Forlì Campus composed of the following Professors: Marco Balboni, Sonia Lucarelli, Arrigo Pallotti, Antonio Fiori.

3. Grant's amount

The Department of Political and Social Sciences - Forlì Campus has allocated € 10.000 (€ 5000 for the first intake and € 5000 for the second intake) for the year 2023 to award an amount of scholarship consistent with the aims of this Call. Should further funds be available, the Department reserves the right to increase the available budget.

The Commission will decide the amount of the grant taking into account the quality of the international conference/simulation, the length of the activity and the country of destination.



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The grants aim at providing partial financial coverage of the costs associated with the participation in international conferences or simulations. These amounts are understood to be gross of charges payable by the student and the University. Please note that the grants are also subject to IRPEF for the purposes of tax returns.

Grants will be paid in advance.

4. How to apply

Applications must be submitted no later than the following deadlines :

1st intake: 17 April 2023 h 12:00
2nd intake: 18 September 2023 h 12:00

exclusively via the 'Studenti Online' portal.

To use this portal, one must:

1. log on to <https://studenti.unibo.it/> using University credentials;
2. click on the "Bandi" button;
3. select the call named "Grants for international conferences and Simulations". Note that only those students who meet the requirements mentioned at art. 1 of this Call will be allowed by the system to submit their application.

For assistance on the online application procedure, students may contact the Help Desk of 'Studenti Online':

- by phone at: +39(0)512080301, from Monday to Friday, between 0900-1300 and 1400-1700;
- or via e-mail at: help.studentionline@unibo.it.

Also note that:

- the application is only valid if the student completes the above-mentioned procedure;
- it is advisable to check the contact details provided on 'Studenti Online';
- it is not possible to submit the application in paper format or by e-mail;
- communications concerning this Call will be sent exclusively to the applicant's institutional e-mail address (nome.cognome@studio.unibo.it).

5. Selection criteria

The assessment of the applications will be made by the Examining Commission on the basis of the following criteria:

1. motivation letter and consistency between the activity proposed by the candidate and the candidate's study plan; (max 15 points)
2. the candidate's weighted average grade by the application deadline (max 15 points)

The final score for each candidate will be out of 30.

The minimum threshold for eligibility is set at 16 points overall.



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Based on the aforementioned criteria, the Commission ranks the submitted applications and awards grants to the winning projects, according to the available budget. In the case of equal score, the priority will be given to the youngest candidate.

6. Documents to be attached in the application

In order to apply the candidates must submit the following documents:

1. Programme of the International Conference or Simulations with information on the venue, period and registration fee;
2. Motivation letter;
3. Attestation of acceptance to International Conferences or Simulations;
4. Personal data form and payment form duly completed.
5. Identity document

7. Publication of the final ranking

The final ranking of applications will be proposed by the Commission and approved by Provision of the Director of the Forlì Campus. The ranking will be published at <https://bandi.unibo.it>.

The ranking will indicate the matriculation number of successful applicants, the score obtained, the amount of the individual grant awarded, as well as the applicant's destination and timeframe. The ranking will also include the list of eligible candidates who have not been assigned any scholarship.

8. Notification of winners and terms for accepting the scholarship

After the provision of the Forlì Campus Manager is issued, successful applicants will receive notification of the scholarship assigned via their institutional e-mail address (nome.cognome@studio.unibo.it), together with the attachments required for accepting the scholarship and receiving its payment.

Successful applicants must send the required documents by e-mail to the Management Office of SPS-SDE Degree Programmes: didatticaforli.sps-sde@unibo.it .

within the deadline of 3 working days

from the date of the e-mail notifying the result. Failure to send the required documents and acceptance within the given date will imply the loss of the benefit.

9. Insurance coverage

The students who will participate in these activities will not be covered by the University insurance and may decide to stipulate an insurance policy at their own expenses for the length of the stay abroad and journey.



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10. Incompatibilities

The general principles on incompatibility defined by the Academic Bodies (Board of Directors of 26/07/2016, Academic Senate of 19/07/2016, Student Council of 16/07/2016) in the case of international mobility apply to this Call and scholarships. Standing rules establish that one cannot benefit from more than one grant in relation to the same mobility period.

11. Additional obligations following the assignment

- At the end of the activity, the beneficiary of the grant will have to send the proof of participation as panelist at the international conference or simulations and fulfillment of ECTS credits (if foreseen) to the email address: didatticafortli.sps-sde@unibo.it.

Failure to submit the above-mentioned documents within 1 month from the end of the activity, will imply that the assignment of the grant will be revoked and the student will be asked to return the amount received.

The participation to the activities connected to this call will not imply the recognition of University credits in the student's academic records.

12. Withdrawal and impediments

Successful students who, for whatever reason, wish to renounce the scholarship must notify didatticafortli.sps-sde@unibo.it promptly. In this case, the scholarship will be redirected to the highest-ranking eligible candidate in the published ranking list.

13. Management and processing of personal data

Information on the management and processing of personal data provided during application procedures are published on the University website at: <https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/information-for-students>

The person in charge of the procedure is the Coordinator of the Educational Services of the Forli Campus, Ms Giuseppina Ponzi.

The digitally signed by the
Forli Campus Manager
Dott. Leonardo Piano

Disclaimer notice: The present English version of the BANDO PER L'ASSEGNAZIONE DI BORSE DI STUDIO PER LA PARTECIPAZIONE A CONFERENZE INTERNAZIONALI O SIMULAZIONI is unofficial and solely intended for communication aims to non-Italian speaking applicants; the Italian version of the notice is fully authentic with respect to the authentic interpretation of the rules contained therein, also with regard to any disputes.